

**BOROUGH OF MIDDLESEX
REGULAR MEETING
AGENDA
NOVEMBER 17, 2015
7 PM**

1. **MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
2. **SALUTE TO FLAG**
3. **ROLL CALL:**

Greco [] Dotey [] Kaplan [] Madden [] Schueler [] Mikolajczyk []
Mayor Dobies []
4. **APPOINTMENTS**
 1. Resolution #255-15 – Promoting Sergeant Frank DeNick to the rank of Lieutenant effective immediately at an annual salary of \$117,697.
 2. Resolution #256-15 – Promoting Sergeant Daniel O'Connor to the rank of Lieutenant effective immediately at an annual salary of \$117,697.
 3. Mayor Dobies appointment of Peyton Yanchurak to the Board of Health
5. **PROCLAMATIONS**
 1. Proclamation Celebrating the 100 Year Birthday of Middlesex Borough Resident Amelia Zuccarelli.
 2. Proclamation Commemorating Robert Poltorak's 50 Years of Service with the Middlesex Fire Department
6. **PRESENTATIONS**
7. **PUBLIC HEARING**
 1. ORDINANCE NO. 1884-15 - AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MIDDLESEX, COUNTY OF MIDDLESEX, NEW JERSEY, CHAPTER 420, ZONING, SECTION 420-67 VIOLATIONS AND PENALTIES
8. **NEW BUSINESS**
9. **ADOPTION OF MINUTES**

1. Approval of the October 27, 2015 Regular Meeting Minutes and Executive Meeting Minutes.

10. REPORTS - STANDING COMMITTEES:

1. Finance/Taxation/Real Estate/Insurance/Public Utilities
2. Recreation/Recreation Fields/Swim Pool/Community Celebrations
3. Fire/OEM/Board of Health/Rescue Squad
4. Public Works/Buildings & Grounds/Recycling
 - A. DPW Report
5. Police/Legal/Code Enforcement/Construction/Municipal Court
6. Administration/Department of Senior Services/Legislation/Licensing

11. REPORTS

Mayor

1. DPW Union Request
2. Code Enforcement Inspector
3. Carpaccio's Sewer Fee
4. Mayor's Ethic Charge
5. Parking along Baekeland Avenue
6. Administrative Offices Closed on Christmas Eve
7. 2016 Mill & Overlay
8. Street Name Changes – Honoring Residents

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

- 12. CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. Resolution #257-15 – Advancing Police Officer Daniel McCue to Patrolman Class D effective November 21, 2015 at an annual salary of \$76,327.
2. Resolution #258-15 – Advancing Police Officer Jamie Marczak to Patrolman Class F effective November 19, 2015 at an annual salary of \$58,997.
3. Resolution #259-15 – Awarding a 4-year Contract to Edmunds and Associates for software for the Finance, Clerk and Tax offices commencing January 1, 2016 for a setup fee of \$49,731.50 and an annual maintenance fee of \$12,389.00
4. Resolution #260-15 - Authorizing the Mayor and Borough Clerk to execute the Solid Waste Disposal Agreement between the Borough of Middlesex and the Middlesex County Utilities Authority for a three year term effective January 1, 2016 – December 31, 2018.
5. Resolution #261-15 – Hiring Robyn Seif, 78 Ramsey Road, Middlesex, NJ as Temporary Part-Time Administrative Assistant in the Police Department for 12 weeks but no longer than 16 weeks at \$13.00/hr. effective November 30, 2015 pending a satisfactory background check.
6. Resolution #262-15 – The Tax Collector is authorized to issue a check in the amount of \$22.00 to the Middlesex County Clerk to record tax sale certificates acquired at the October 22, 2015 Tax Sale
7. Resolution #263-15 – Authorizing State Contract Purchase of Upgrade to Vmware & Support for New Borough Hall Servers
8. Resolution #264-15 – Authorizing State Contract Purchase of Email Message Archiver
9. Resolution #265-15 – Authorizing State Contract Purchase of Radio Programming Cable
10. Resolution #266-15 – Refunding a Street Opening Permit No. 2015-015 to Jeffrey Buccellato in the amount of \$2500, as no work took place.
11. Resolution #267-15 – Approving the Job Description for Code Enforcement Inspector.
12. Resolution #268-15 - Authorizing the Treasurer to Transfer Funds for the Current Budget of 2015.
13. Resolution #269-15 Authorizing the Purchase for Lighting Equipment & Mounting for New Fire Chief under State Contract #81338 to East Coast Emergency Lighting, Inc. in the amount of \$14,526.76.
14. Resolution #270-15 Re-appropriating 2013 Capital Budget Funds unused balance for Building Repairs to Parker Fire House, Repairs to Firehouse Doors for Beechwood Fire House, and a Generator for Pierce Fire House in the amount of \$24,000.

15. Resolution #271-15 Increasing the Salaries of the Crossing Guards from \$13.77/hr. to \$14.25/hr. based upon the recommendation of the Police Chief.

13. **NON-CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.

1. Resolution #272-15 - Pay all Claims

14. **DISCUSSION ON AGENDA WORKSHOP ITEMS**

15. **PRIVILEGE OF THE FLOOR**

16. **EXECUTIVE SESSION** – Resolution #273 -15

1. Chief of Police's Contract
2. Part Time Salaries
3. DPW Reprimand

17. **ADJOURNMENT.** The next Regular Meeting will be on December 8, 2015